



## **Rotary Club of the Torrington- Winsted Area** **Torrington-Winsted Fund Grants Program**

### **I) Introduction**

The Rotary Club of the Torrington-Winsted Area awards grants on a competitive basis to non-profit, volunteer and educational organizations to support their efforts to serve our community. Awards are a minimum of \$1,500 and a maximum of \$5,000 for exceptional projects which provide significant benefit. Grants are one-time funds not intended for on-going operations. The grant should be sufficient to complete the project, or the applicant should be able to demonstrate how sufficiency will be achieved.

### **II) Award Considerations:**

The target for funding is primarily for support of charitable initiatives consistent with the purpose of Rotary, including international human welfare needs and local community quality of life enhancements in the greater Torrington and Winsted areas, although grants may be recommended to any qualified non-profit corporation, volunteer and educational organizations regardless of service location.

### **III) Process:**

Complete the Grant Application below and mail your completed application to: The Rotary Club of the Torrington-Winsted Areas P.O. Box 123 Torrington, CT 06790:

Your grant application will be evaluated and you will be notified via e-mail or phone after the Club makes its decision (generally within 60 days). Previously considered applications are not re-considered automatically. They must be re-submitted.

#### **IV) Expectations**

- Rotary may use any part of your application to promote our program or to provide public information.
- If you are awarded grant funds, you will be requested to assist us in spreading word of our program. We request that you provide a “thank you” letter on your letterhead giving a general description of what you were able to accomplish with the grant.
- Grants are generally awarded at a Rotary meeting. You will be required to appear for the presentation of the funds.
- Rotary grant funds are to be used only for the purposes for which the grant was made. You agree to provide a brief letter detailing the use of grant funds within 90 days after the funds are expended.

**Torrington-Winsted Area Rotary Club**

**Grant Application**

**Program/Agency Name & Address**

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**Are you an "Exempt Organization" as defined by the Internal Revenue Service? Yes\_\_ No\_\_**

**Contact Person**

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**Title**

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**Contact Phone**

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**Contact email**

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**I certify that the attached grant application and all attachments are true and complete to the best of my knowledge. I have the authority to bind the organization to the Rotary Small Grant rules and, if funded, will do so.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**

**What is the dollar amount of your request? \_\_\_\_\_**

**Please tell us a little about your organization and service mission to the community. You may attach additional sheets or material you have readily available.**

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**What will the grant funds be used for? Please be as specific as possible.**

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**Exactly who will be served by this grant? How many people will benefit?**

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**If this is a capital item, how are you going to provide ongoing maintenance?**

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**Is this grant sufficient to complete the project? If not, what are your plans to secure the necessary funding?**

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